

MINUTES

Parks and Recreation Commission of the Augusta County Parks and Recreation Commission

Wednesday, January 20, 2021, 7:00 PM

PRESENT: Kirk Barley, Vice Chair
Steve Morelli, Member
Sally Williams, Member
Ernie Landes, Member
Leon Bartley, Member
Ronnie Ritchie, Member
Samantha Bosserman, Member
Larry Curry, Chair

ABSENT: None

Mr. Leon Bartley participated remotely through Zoom due to medical quarantine.

1. Call to Order

Mr. Curry called the meeting to order at 7:02pm. Commission members present had no objection to Mr. Bartley participating remotely through Zoom for the meeting.

2. Election of Officers for New Year (2021)

After a short discussion of potential new officers Mr. Ritchie made the motion to keep the officers the same.

Ronnie Ritchie moved to approve current officers will remain in their positions for another year. Those positions being, Mr. Curry as Chair and Mr. K Barley as Vice-Chair.

Samantha Bosserman seconded the motion, which carried unanimously.

3. Comments by the Public

There being no public present, no comments were made.

4. Adoption of Minutes

No amendments or changes to be made to the October 21, 2020 minutes.

Samantha Bosserman moved to approve .

Kirk Barley seconded the motion, which carried unanimously.

4.1 October 21, 2020 meeting minutes
[October Commission Minutes.docx](#)

5. Treasurer's Report

Mr. Wells presented the Treasurer's report as written. Mr. Morelli inquired if Parks and Recreation could reach out to large corporations in the county to see if they would be

interested in sponsoring our parks. Mr. Wells stated several of the large corporations in our county give to the annual Sweet Dreams Day celebration. He stated we had several companies also donate items over the last few months for our Clark in the Parks event. There was discussion about potentially starting a non-profit to help offset expenses in our parks. Members of the Commission feel community involvement in the way of volunteers would be the only way for this venue to work. Mrs. Bosserman asked Mr. Wells if the Parks and Recreation staff would have the capacity to maintain the administrative side outside of the volunteers. Mr. Wells stated if the Commission wants to take this matter to the Board of Supervisors then the Board could take action to direct Parks and Recreation to allocate resources to it. He stated we do not currently have the capacity to handle the administrative part due to our department being understaffed at this time. Commission members further discussed the need for volunteers from the community and the need to know that information before moving forward. The Commission will reach out to Mia, the County Communications manager, about getting the word out to the public. After the discussion members were in agreement that the public's input is vital. Mr. Barley amended his previous motion.

Kirk Barley moved to discuss that the Commission be open to hear from the public about this topic.

Samantha Bosserman seconded the motion, which carried unanimously.

Kirk Barley moved to amend his previous motion to now state the Commission ask the County to make it clear to the public that the Commission would love to hear from the public about starting a Friends of the Parks and Recreation Department. Samantha Bosserman seconded the motion, which carried unanimously.

5.1 Treasurer's Report

With no questions about the Treasurer's report, the Commission moved to approve. [2021 JANUARY Treasurers report.pdf](#)

Samantha Bosserman moved to approve the Treasurer's report.

Ronnie Ritchie seconded the motion, which carried unanimously.

6. **Director's Report**

Mr. Wells read the Director's Report as written.

Mr. Morelli asked if Natural Chimneys campground often has returning campers throughout the season. Mr. Wells stated we do have a fair amount of return campers; however, this year we had more new campers than we have ever had at the park. Mr. Morelli asked about potentially offering a bundle pack to campers during times when the campground sees low numbers. Mr. Wells stated a package similar to that was offered in the past, though not consistently. Parks and Recreation can look into that again. He stated our fees for camping have always been low, which makes it hard to offer discount in that way.

Mr. Curry stated he enjoyed the Clark in the Parks event this winter and asked to pass on to staff involved his thanks. Mr. Wells stated Mrs. Vicki York, Mrs. Lauren Jacobsen, and Ms. Courtney Ambrose were involved in that program with Vicki and Lauren as the leads.

6.1 Director's Report

[January 2021 dir's report.pdf](#)

7. **Matters to be presented by the Commission**

Mr. K Barley informed the Commission he received an alert about our Commission meeting today and was very pleased to see this change. He feels this is the best way to get the community involved in our parks.

8. **Matters to be presented by Staff**

8.1 Aquatics Report

Mr. Wells informed the Commission with the pools closed this past summer there is no Aquatics report. He did update the Commission on the pool renovations at Stuarts Draft pool taking place this spring. He expressed a hope the pools will be used this year. He further stated Parks and Recreation is in the process of looking for a coach for the swim team.

8.2 FY22 Budget preparation and FY21 Budget revisions

Mr. Wells informed the Commission he is currently working on the budget with the intent to bring the budget to the Commission at next month's meeting. He presented a slide to the Commission showing the past 2 years and the upcoming 2021-2022 year. Mr. K Barley made a recommendation to Mr. Wells to present a high end and a low end budget with the intent of possibly opening up trips and programs this summer.

[Budget prelim picture due to pandemic. Jan2021.pdf](#)

9. **Old Business**

Mr. Curry opened the floor to old business. Mr. Morelli informed the Commission on the Board of Supervisor's adoption of Robert's Rules. Mrs. Bosserman stated she feels the Commission members may need a refresher course/ training on Robert's Rules if the Board of Supervisors has adopted it. Parks and Recreation By-Laws currently state "The Commission shall follow the Rules of Order as the Board of Supervisors." Mrs. Bosserman stated there is a Robert's Rule for small boards which she believes have different rules so the Commission may want to look at instead.

9.1 By-Law review and change recommendation

Mrs. Bosserman mentioned that the discussion they just had on Robert's Rules is not in the proposed changes to the By-Laws. Mrs. Williams asked if there should be

further discussion on Article 5 Section 11, of the proposed changed document, to amend the document to show the Commission following Robert's Rules for a small board. Further discussion was had as to how to proceed with the By-Laws and possible amendments being suggested. Mr. Barley wanted to make a motion to approve the proposed By-Laws as written. Mrs. Williams asked the Commission to carefully look at the wording of the above stated Section. After conversation, the Commission concluded no additional changes needed to be made to the purposed By-Laws. Mrs. Williams did note she agrees the Commission should have a refresher course in Robert's Rules.

[Proposed Changes to PR Commission By-Laws. Fall 2020.pdf](#)
[PR Commision By-Laws proposed. Fall 2020. Changes not tracked_.pdf](#)

Kirk Barley moved to approve the amended By-Laws as presented in the written document.

Samantha Bosserman seconded the motion, which carried unanimously.

10. New Business

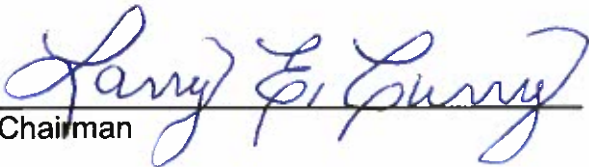
There was no new business to report at this time.

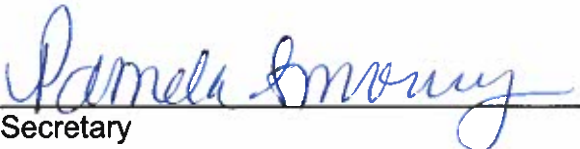
11. Announcement of Next Meeting and Adjournment

Mr. Curry announced the next meeting for February, 17, 2021 at 7pm. Meeting was adjourned at 8:15pm.

Kirk Barley moved to adjourn .

Ernie Landes seconded the motion, which carried unanimously.


Chairman


Secretary