

MINUTES

Parks and Recreation Commission of the Augusta County Parks and Recreation Commission

Wednesday, March 15, 2023, 7:00 PM

PRESENT: Larry Curry, Vice Chair
Sally Williams, Member
Leon Bartley, Member
Ernie Landes, Member
Kirk Barley, Member
Samantha Bosserman, Chair

ABSENT: Steve Morelli, Member

1. Call to Order

Mrs. Bosserman called the meeting to order at 7:02 pm.

2. Comments by the

Public No public present.

3. Adoption of Minutes

No questions or comments regarding the February 2023 minutes.

3.1 February minutes for approval

[February 2023 minutes.pdf](#)

Ernie Landes moved to approve February 2023 minutes as written.

Larry Curry seconded the motion, which carried unanimously.

4. Treasurer's Report

Mr. Wells presented the Treasurer's report as written. No questions or comments on the Treasurer's report.

4.1 March Treasurer's report

[2023 MARCH Treasurers report.pdf](#)

5. Director's Report

Mr. Wells highlighted the Director's report.

The pool attendant position will be tasked with taking pool admissions and providing hospitality to customers.

Parks and Recreation is looking for 1-2 campground attendants. Mrs. Bosserman asked if they would be staying at the park full time like the camp hosts. Mr. Wells stated they will not. It is a part-time position with roughly 20-30 hours per week. It will be a seasonal position from May through end of October. We have received some applications already. Mr. Wells updated the Commission on the new renovations to the Government Center. Construction is set to begin with demolition on March 27th. We could possibly be in our

new office space as early as the end of November.

Mr. Wells stated ECC is the most important move needed. They need the improvements to add much needed staff and continue to provide dedicated service to the citizens of Augusta County.

5.1 March Director's report

[March 2023 DIR's report.pdf](#)

6. **Matters to be presented by the Commission**

No Matters to be Presented by the Commission.

7. **Matters to be presented by Staff**

Mr. Wells provided the Commission members with a copy of the annual report. He stated the report will be available on the Parks and Recreation website for citizens to view. Mr. Wells informed the Commission that the intention is to change the cycle of the annual report from a calendar year to our fiscal year. This will help with gathering information for budget requests going forward. Mr. K Barley asked if our fiscal year ends in June. Mr. Wells stated it does. This would make the annual report available around the November/December time frame.

8. **Old Business**

Mr. K Barley inquired about the By-Laws that are currently with the County Administrator for the Board of Supervisors consideration. Mr. Wells informed the Commission that several Board of Supervisors members have asked to look over the By-Laws in regard to having an appointed liaison to our Commission. Our By-Laws do not state one is needed. Mr. Wells explained the Commission is most interested in the By-Laws being reflective of what is expected of them. Mr. Wells stated he will update the Commission on the status at each meeting until they have been adopted or formal action taken.

9. **New Business**

Mr. Wells informed the Commission that he and Mr. Scott Farris, Parks Service Manager, will be participating in a workshop next week regarding a federally funded grant program to help with trail improvements. Parks and Recreation's hope would be to possibly use the grant to work on paving some of the walking trails at our parks. Doing this will help alleviate consistent upkeep on the trails as well as provide a better surface for those walking. Mr. K Barley inquired if that could be for new walking trails, preferably in the eastern and southern parts of the County. Mr. Wells shared some annual cycles of the grant are geared towards rehab and renovation only and then other years they encourage new development or construction. At the workshop we will find out exactly what the grant can be used for. Mr. K Barley asked if the meeting was open to the public. Mr. Wells stated organizations/ agencies or interested applicants would need to register for the meeting. Mr. K Barley said he would be interested in attending if it is open to the public.

10. **Announcement of Next Meeting and Adjournment**

Mrs. Bosserman stated our next meeting will take place at the Government Center on April 19th at 7pm. The meeting may be held in a different room at the Government Center should the Board room be needed for the Board of Supervisors. Mr. Wells will inform if a change is made.

The meeting adjourned at 7:32pm.

Larry Curry moved to adjourn .

Kirk Barley seconded the motion, which carried unanimously.