

Staff Briefing Meeting, Monday, March 23, 2026, 1:30 PM Government Center Main
Board Room

ROLL CALL:

Jeffrey Slaven
Chris Kincheloe
Michael Shull
Steve Grepps
Gerald Garber
Scott Seaton
Carolyn Bragg
Timothy K. Fitzgerald County Administrator
Jennifer M. Whetzel, Deputy County Administrator
Doug Wolfe, Director of Community Development
Julia Hensley, Planner II
Nicole Price, County Attorney

VIRGINIA: At an adjourned meeting of
the Augusta County Board
of Supervisors held on
Monday, March 23, 2026,
at 1:30 PM at the
Government Center Main
Board Room, and in the
250th year of the
Commonwealth...

1. **VDOT**

Don Komara, Residency Administrator, discussed the VDOT status report of March 23, 2026.

The Board accepted the report as information.

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2. **Fire-Rescue**

Greg Schacht, Fire Chief, discussed the monthly report.

The Board accepted the report as information.

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3. **Local Emergency Termination**

Timothy Fitzgerald, County Administrator, discussed a resolution terminating the Local Emergency Declaration from winter storm Fern.

The Board authorized placing on the Wednesday, March 25, 2026 Consent Agenda.

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4. **Columbia Gas of Virginia Right of Way Agreement**

Doug Wolfe, Director of Community Development, discussed an easement agreement between Columbia Gas of Virginia and the County of Augusta.

The Board authorized placing on the Wednesday, March 25, 2026 Consent Agenda.

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5. **Augusta County Courthouse Water/Sewer Easement**

Mr. Fitzgerald discussed a water/sewer easement.

The Board authorized placing on the Wednesday, March 25, 2026 Consent Agenda.

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6. **Dick Huff Lane Inspection Services**

Mr. Wolfe discussed a task order proposal from Timmons Group.

The Board authorized placing on the Wednesday, March 25, 2026 regular meeting agenda.

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7. **Arts Grant**

Jennifer Whetzel, Deputy County Administrator, discussed award for the FY27 Arts Grant.

The Board authorized placing on the Wednesday, March 25, 2026 regular meeting

agenda.

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8. **Veterans Memorial Resolution**

Timothy Fitzgerald, County Administrator, discussed a resolution for the Veterans Memorial.

Nicole Price, County Attorney, stated that the wording in the next to last paragraph should read as follows:

“BE IT FURTHER RESOLVED, that this memorial should stand in perpetuity as a tangible reminder to future generations of the region’s enduring heritage of military service, the cost of freedom and the solemn responsibilities of citizenship; and

The Board authorized holding to a later meeting.

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9. **Planning Commission/Public Hearing**

Julia Hensley, Planner II, discussed the following:

- a. An ordinance to amend Chapter 15. Nuisances. Article II. Refuse and Condition of Premises. Section 15-21. Removal of trash, garbage, etc.
- b. An ordinance to amend Chapter 25. Zoning. Division A. Article I. General Provisions. Section 25-4. Definitions. The Planning Commission recommends approval.
- c. An ordinance to amend Chapter 25. Zoning. Division H. Article XLIX. Public Use Overlay (PUO) Districts. Section 25-492. The Planning Commission recommends approval.
- d. An ordinance to amend Chapter 25. Zoning. Division A. In General. Article VI.D. Solar Energy Systems. Section 25-70.4. Uses permitted by Special Use Permit by the Board of Zoning Appeals. The Planning Commission recommends approval.

- e. An ordinance to amend Chapter 25. Zoning. Division A. In General. Article VI.D. Solar Energy Systems. Section 25-70.6. Uses permitted by Special Use Permit by the Board of Supervisors. The Planning Commission recommends approval.

The Board authorized placing on the Wednesday, March 25, 2026 regular meeting agenda.

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10. **Matters to Be Presented by Staff**

Mr. Fitzgerald discussed the following:

1. An email was sent to the Board in regards to Business Appreciation Month in May with an offer for the Board to visit an industry and learn more about them.
2. The Budget Worksession will be held on Monday, March 30th starting at 8:00 a.m. in the Smith West room.

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11. **Matters to Be Presented by the Board**

Mr. Grepps requests that the Ordinance Committee review the Noise Ordinance and possibly add a quiet time for residential areas.

Mr. Wolfe stated that there have been complaints. Staff has researched the request and there are local cities that have a lower noise threshold during the evening hours.

The Board directed Staff to review the Noise Ordinance.

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12. **Closed Session**

On motion of Mr. Kincheloe, seconded by Mr. Shull, the Board went into closed session pursuant to:

(1) the personnel exemption under Virginia Code § 2.2-3711(A)(1)

[discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body]:

- a. Boards and Commissions: Youth Commission and Economic Development Authority

(2) the real property exemption under Virginia Code § 2.2-3711(A)(3)

[discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body]:

- a. Zapton Building in downtown Staunton – 111 S. Augusta Street
- b. Augusta County General District Courthouse- 6 E. Johnson St. Staunton

the economic development exemption under Virginia Code § 2.2-3711(A)(5)

[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:

- a. Proposed Office space, flex space, storage facilities, manufacturing facilities, utility and mixed-use development.

4. the legal counsel exemption under Virginia Code § 2.23711(A)(8)

[consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter]:

- 5. Zapton Building in downtown Staunton – 111 S. Augusta Street
- 6. Augusta County General District Courthouse- 6 E. Johnson St. Staunton
- 7. Certification regarding new courthouse in Verona
- 8. Resolution regarding utility easements.

Vote was as follows: Yeas: Slaven, Kincheloe, Garber, Shull, Grepps, Bragg and Seaton
Nays: None

Motion carried.

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On motion of Mr. Shull, seconded by Mr. Garber, the Board came out of Closed Session.

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Vote was as follows: Yeas: Slaven, Kincheloe, Garber, Shull, Grepps, Bragg and Seaton

Nays: None

Motion carried.

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The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

1. Public business matters lawfully exempted from statutory open meeting requirements, and

2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify. Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.
Roll Call Vote was as follows:

Vote was as follows: Yeas: Kincheloe, Garber, Shull, Grepps, Bragg and Seaton
Nays: Slaven

Motion carried.

Mr. Slaven stated that he did not certify due to Dr. Seaton leaving closed session unannounced and then returning to the meeting.

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

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Minutes approved by the Board on Wednesday, April 22, 2026. The signed minutes can be reviewed in the County Administrator's Office.

Chairman

County Administrator