

Staff Briefing, Monday, November 24, 2025, 3:00 PM Government Center Main Board Room

ROLE CALL:

Jeffrey Slaven
Gerald Garber
Michael Shull
Carolyn Bragg
Pam Carter
Butch Wells
Timothy K. Fitzgerald County Administrator
Jennifer M. Whetzel, Deputy County Administrator
Nicole Price, County Attorney
Angie Michael, Executive Assistant

Scott Seaton

ABSENT:

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Monday, November 24, 2025, at 3:00 PM at the Government Center Main Board Room, and in the 250th year of the Commonwealth...

1. VDOT

* * * * *

1. Don Komara, Residency Administrator, discussed the VDOT status report of November 24, 2025.

The Board accepted the report as information.

2. Doug Wolfe, Director of Community Development, discussed Route 358 Wilson Complex easement request.

The Board authorized placing on the Monday, November 24, 2025 regular meeting agenda.

* * * * *

2. **Mill Place Commerce Park Lease Agreement**

Tim Fitzgerald, County Administrator, discussed awarding a lease agreement to Maple Springs Farm in the amount of \$4,680.00.

The Board authorized placing on the Monday, November 24, 2025 regular meeting agenda.

* * * * *

3. **Staunton-Augusta-Waynesboro Animal Shelter Memorandum of Understanding**

Mr. Fitzgerald discussed an MOU for the Staunton-Augusta-Waynesboro Animal Shelter.

The Board authorized placing on the Monday, November 24, 2025 regular meeting agenda.

* * * * *

4. **School Year-End Fund Balance**

Mr. Fitzgerald discussed the Augusta County School's year end fund balance request.

The Board authorized placing on the Monday, November 24, 2025 regular meeting agenda.

* * * * *

5. **Fire-Rescue**

a. Greg Schacht, Fire Chief, discussed the Fire and Rescue year-end report.

The Board accepted the monthly report as information.

b. Candy Hensley, Assistant County Administrator, discussed the Churchville Fire Station.

The Board directed staff to bring the information back to the Board at the January Staff Briefing meeting.

* * * * *

6. Planning Commission/Public Hearing

Julia Hensley, Planner II, discussed a request to rezone from General Agriculture to Rural Residential approximately 9.41 acres owned by Charles and Carroll Weatherman and Herbert Kent McMath located off Shutterlee Mill Road in Staunton in the Pastures District.

The Board authorized placing on the Monday, November 24, 2025 regular meeting agenda.

* * * * *

7. Matters to Be Presented by Staff

Mr. Fitzgerald discussed the following:

1. VACo Committees will need to be a discussion in the future. He requested that the Board let him know if there needs to be any changes made.

* * * * *

8. Matters to Be Presented by the Board

Mr. Wells plans to request the following at the regular meeting:

1. Infrastructure funding for benches on Lifecore Drive.
2. Two flashing speed lights at Fort Defiance High School.
3. Half day off for employees on Wednesday, November 26, 2025.

* * * * *

9. Closed Session

On motion of Mr. Wells, seconded by Mr. Shull, the Board went into closed session pursuant to:

(1) the personnel exemption under Virginia Code § 2.2-3711(A)(1)

[discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body]:

1. Boards & Commissions: Library Board

(2) the real property exemption under Virginia Code § 2.2-3711(A)(3)

[discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body]:

1. Potential acquisition of a parcel of real estate in Augusta County for a public purpose.

(3) the economic development exemption under Virginia Code § 2.2-3711(A)(5)

[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:

1. Proposed Office space, flex space, storage facilities, manufacturing facilities, utility and mixed use development.

3. the legal counsel exemption under Virginia Code § 2.23711(A)(8)

[consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter]:

- a. Potential acquisition of a parcel of real estate in Augusta County for a public purpose.

Vote was as follows: Yeas: Garber, Wells, Slaven, Shull, Bragg, and Carter
Nays: None
Absent: Seaton

Motion carried.

* * * * *

On motion of Mr. Shull, seconded by Ms. Bragg, the Board came out of Closed Session.

-

Vote was as follows: Yeas: Garber, Wells, Slaven, Shull, Bragg, and Carter
 Nays: None
 Absent: Seaton

Motion carried.

* * * * *

CLOSED SESSION (CONT'D)

The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

-

1. Public business matters lawfully exempted from statutory open meeting requirements, and

2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

Vote was as follows: Yeas: Garber, Wells, Slaven, Shull, Bragg, and Carter
 Nays: None
 Absent: Seaton

Motion carried.

-

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

-

* * * * *

Minutes approved by the Board on Wednesday, January 14, 2026. The signed minutes can be reviewed in the County Administrator's Office.

Chairman

County Administrator