

Augusta County Government Center
Main Board Room, Wednesday, August 20, 2025, 7:00 PM

1. Call to Order

Present: Sally Williams, Samantha Bosserman, Leon Bartley, Steve Bridge, Anne Gordon

Absent: Larry Curry, Ernie Landes

Chairperson Gordon welcomed those present at the meeting. The meeting was called to order at 7:01pm.

2. Comments by the Public

No public present.

3. Adoption of Minutes

1. July minutes for approval

No amendments or comments regarding the July minutes.

Parks and Recreation Commission member Bosserman moved, seconded by Parks and Recreation Commission member Williams, to approve the July minutes as written.

Vote was as follows: Yeas: Sally Williams, Samantha Bosserman, Leon Bartley, Steve Bridge, Anne Gordon
 Nays: None

Motion Passed.

4. Treasurer's Report

1. August Treasurer's report

No questions or comments regarding the Treasurer's report.

5. Director's Report

1. August Directors report

Mr. Wells shared that the department had a staff member resign recently, so we are seeking to fill the Programs Coordinator position.

Commission member Bridge asked what the starting salary was for the open programs coordinator position. Mr. Wells stated he would email the link to the announcement from the website, but thought it was somewhere around the mid \$40,000's.

Chairperson Gordon asked if Parks and Recreation had considered reaching out to James Madison University students about the listing to find part-time help to bridge the gap. Commission member Bosserman asked if Chairperson Gordon was referencing graduate students or an intern. Mr. Wells stated the training for our RecTrac software is the heaviest piece of training (80+ hours), so depending on the students' future plans, the time investment needed may not be worth it.

Mr. Wells informed the Commission that the Board of Supervisors approved a change order for Balzer and Associates to refine concept plan 3 for the South End project and provide construction estimates for the elements of concept 3. This will also be helpful to consider the project in phases.

Mr. Wells informed the Commission of a potential project along Life Core Drive's multipurpose path that extends down to Dominion Outdoors along Tinkling Spring Road. Board of Supervisors member Wells was approached about placing benches along the path. Supervisor Wells has spoken with both Community Development and Parks and Recreation regarding the possible project. The Virginia Department of Transportation informed the County that benches cannot be placed in front of the path as it is a safety hazard, such as, if a car were to veer off the road and hit someone on the bench. The area behind the path is owned by various private entities. Augusta County does own some land in that area. There may be room to place a 10 x 10 area with a bench. Augusta Garden Club had approached Parks and Recreation about landscaping some of our areas to attract pollinators. This project may be a good space to pursue that partnership.

Chairperson Gordon stated she spoke with a woman that had recently gone on a trip with Parks and Recreation. She stated the woman expressed what a great time she had on the trip.

6. Matters to be presented by the Commission

No Matters to be Presented by the Commission.

7. Matters to be presented by Staff

No Matters to be Presented by Staff.

8. Old Business

Mr. Wells informed the Commission that the Weyers Cave Recreation Association Matching Grant packet is complete. All required forms have now been properly submitted, and the project is in full compliance with code.

Chairperson Gordon confirmed that making a recommendation to approve the Matching Grant request is still the will of the Commission since a year has passed since the last vote.

The Director and the Chair have confirmed with the Board of Supervisor member for this magisterial district that he is still supportive of this project and that funds are available to fund the request.

Chairperson Gordon stated she would entertain a motion.

Parks and Recreation Commission member Bridge moved, seconded by Parks and Recreation Commission member Williams, that the Parks & Recreation Commission sustain their vote on August 21, 2024 of 7-0 to recommend the Board of Supervisors award the grant as requested to the Weyers Cave Recreation Association based on the County's existing Recreation Matching Grant program.

Yeas: Sally Williams, Samantha Bosserman, Leon
Bartley, Steve Bridge, Anne Gordon
Nays: None

The Commission's recommendation is to award the requested \$36,464, considering the entire project's total expenses were \$90,500 as outlined in the applicant's submitted Budget Sheet. The Commission notes that the grant would be a 40% to 60% match if awarded with the applicant bearing the majority of the costs for the project.

9. New Business

10. Announcement of Next Meeting & Adjournment

Parks and Recreation Commission member Bartley moved, seconded by Parks and Recreation Commission member Bridge, to Adjourn

Yeast: Sally Williams, Samantha Bosserman, Leon Bartley, Steve Bridge, Anne Gordon
Nays: None

The meeting adjourned at 7:56pm.