

Staff Briefing Meeting, Monday, July 21, 2025, 1:30 PM Government Center Main Board Room

ROLE CALL:

Gerald Garber
Butch Wells
Jeffrey Slaven
Pam Carter
Michael Shull
Carolyn Bragg
Scott Seaton
Jennifer M. Whetzel, Deputy County Administrator
Doug Wolfe, Director of Community Development
Nicole Price, County Attorney

ABSENT: Timothy K. Fitzgerald, County Administrator

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Monday, July 21, 2025, at 1:30 PM at the Government Center Main Board Room, and in the 250th year of the Commonwealth...

Chairman Garber welcomed those present at the meeting.

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1. **VDOT**

1. Don Komara, Residency Administrator, discussed the VDOT status report of July 21, 2025.

The Board accepted the report as information.

2. Doug Wolfe, Director of Community Development, discussed a street addition for Windward Pointe Section 5B and 5C.

The Board authorized placing on the Wednesday, July 23, 2025 Consent Agenda.

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2. **Fire-Rescue**

Greg Schacht, Fire Chief, discussed the Fire and Rescue year-end report.

The Board accepted the monthly report as information.

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3. **CAP-SAW MOU**

Jennifer Whetzel, Deputy County Administrator, discussed the proposed MOA 2026 for CAP-SAW.

The Board authorized placing on the Wednesday, July 23, 2025 Consent Agenda.

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4. **Government Center Complex**

Candy Hensley, Assistant County Administrator, discussed status and design of a new entrance sign into the Government Center Complex.

The Board accepted as information.

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5. **Personal Property Tax Relief Act**

Ms. Whetzel discussed a resolution establishing the rate of tax relief of qualifying vehicles for the Personal Property Tax Relief Act.

The Board authorized placing on the Wednesday, July 23, 2025 Consent Agenda.

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6. **Reassessment Presentation**

George Price, Commissioner of the Revenue, discussed options for the next reassessment process.

The Board accepted the presentation as information.

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7. **Infrastructure Funding**

Ms. Whetzel discussed the following:

- a. A funding request from New Hope Volunteer Fire Department to replace two gas meters.

Funding Source: Middle River Infrastructure \$3,582.54

- b. A funding request from Middlebrook Ruritan Club for the placement of an AED at the Middlebrook Community Center.

Funding Source: Riverheads Infrastructure \$2,030.00

The Board authorized placing both requests on the Wednesday, July 23, 2025 regular meeting agenda.

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8. **Proffer Amendment-EJ's, LLC**

Postponed from the June 25, 2025 meeting

Julia Hensley, Planner I, discussed a request to amend and restate proffers on approximately 8.90 acres owned by EJ's, LLC in the South River District. The Planning Commission recommends approval.

The Board authorized placing on the Wednesday, July 23, 2025 regular meeting agenda.

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9. **Public Hearings**

Ms. Whetzel discussed an ordinance for bonuses for Augusta County Schools and Department of Social Services.

The Board authorized placing both items on the Wednesday, July 23, 2025 regular meeting agenda.

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10. **Matters to Be Presented by Staff**

Ms. Whetzel discussed the following:

1. Reminder to the Board of the VACo Summit on Thursday, August 14th at the Omni in Richmond.
2. The Legislative Contract will need to be procured this year.
3. Nicole Price, County Attorney, updated the Board on the Bunny Lu ordinance.

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11. **Matters to Be Presented by the Board**

Mr. Slaven stated that the fair is great for the community.

Mr. Shull voiced a concern on deer damage within the County. It would be beneficial if the County could put something together to support Augusta and other counties as well on the issue. He also stated that the Comprehensive Plan needs to focus more on farmland.

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12. **Closed Session**

On motion of Mr. Wells, seconded by Mr. Shull, the Board went into closed session pursuant to:

(1) the personnel exemption under Virginia Code § 2.2-3711(A)(1)

[discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body]:

a. Boards and Commissions: Library Board and CAPSAW

Vote was as follows: Yeas: Garber, Wells, Slaven, Shull, Bragg, Seaton and Carter

Nays: None

Motion carried.

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On motion of Mr. Shull, seconded by Ms. Carter, the Board came out of Closed

Session.

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Vote was as follows: Yeas: Garber, Wells, Slaven, Shull, Bragg, Seaton
and Carter

Nays: None

Motion carried.

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The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

1. Public business matters lawfully exempted from statutory open meeting requirements, and

2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

Yeas: Garber, Wells, Slaven, Shull, Bragg, Seaton and
Carter

Nays: None

Motion carried.

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

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Minutes approved by the Board on Wednesday, September 10, 2025. The signed minutes can be reviewed in the County Administrator's Office.

Chairman

County Administrator